



Arts & Culture Alliance: Artwork in the Mayors' Offices
Exhibition dates: November 9, 2017 – April 2018 (end date TBD)
City-County Building, 400 Main Street (6th floor), Knoxville, TN 37902

The Arts & Culture Alliance (ACA) agrees to handle all artwork with proper care so that artwork will not be damaged, excepting ordinary wear and tear. ACA agrees to notify Artist within 48 hours by telephone, e-mail, and/or by written notification upon the event of any theft, damage or loss that occurs while artwork is in the possession of ACA. In the event of loss or damage to artwork at fault of ACA, ACA agrees to compensate up to reasonable market value on each artwork as agreed upon by Artist and ACA Executive Director.

I, _____ (**PRINTED Artist name**), understand ACA shall not be liable for damage or loss caused by war, confiscation, order of any government or public authority, or by any and all causes beyond the control of ACA.

No work is released before the end of the exhibition. *Any artwork left beyond 45 days after the last day of the exhibition may become property of ACA.*

The following commission applies to all sales: 25% (20% for cash/check sales). To operate in accordance with the Tennessee Department of Revenue guidelines, ACA will add sales tax to the price of each work that sells from the Emporium and for which it collects payment. The following artwork has been loaned to ACA:

<i>Title</i>	<i>Medium</i>	<i>Price</i>

Signature of artist: _____ Date: _____

Phone number: _____

E-mail address: _____

PLEASE COMPLETE UPON RETURN OF ART WORK AT END OF EXHIBITION

I acknowledge the return of the above-listed artwork into my possession. Artwork is undamaged.

Signature of artist: _____ Date: _____